

Introducing the DS-160 U.S. Visa Application Form



U.S. Embassy, Ulaanbaatar

Background

- New online DS-160 nonimmigrant visa (NIV) application form
- Mandatory as of April 1, 2010
 - Optional from March 1 through March 31, 2010
- Replaces the following forms:
 - DS-156 “Nonimmigrant Visa Application”
 - DS-157 “Supplemental Nonimmigrant Visa Application”
 - DS-158 “Contact Information and Work History for Nonimmigrant Visa Applicant”

Advantages to Applicants

- One form instead of three
- Completely online – nothing to fill out by hand
- Family and group feature – no need to fill in identical data more than once
- Save feature – don't need to complete all at once
- Frequent applicants can save application for reuse
- Print only a single confirmation page

Application Process

Pay Fee

- At Khan Bank Branches

Complete Form

- Online at <https://ceac.state.gov/genniv/>

Make Appointment

- At <http://mongolia.usembassy.gov>

Interview

- At Embassy
- Fingerprint

Pick Up Visa

- Day After Interview
(if administrative processing not required)

Only the application form has changed - Other parts of the process remain the same

Completing the DS-160

Step 1 – Accessing the Application

- Go to <https://ceac.state.gov/genniv>
- Read the instructions and press “Start Application”

U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Select Tooltip Language English

Nonimmigrant Visa Application

Instructions

Welcome to the Consular Electronic Application Center Instructions page. This online Nonimmigrant Visa Application can be completed in order to assist you in expediting the visa application process.

What you need:

- Your Internet browser must support 128-bit encryption and must have javascript enabled.
- The minimum version of Internet Explorer (Windows) that this site supports is version 5.0 service pack 2 or higher.
- The minimum version of Netscape that this site supports is version 6.2 or higher.

Note: The time to download each page may vary depending on the speed of your Internet connection. Please be patient.

Instructions for completing the online Nonimmigrant Visa Application:

1. Enter the information requested into the appropriate spaces in each window. Please answer all questions. Your answers must be in English and must use English characters, except when you are asked to provide your full name in your native alphabet. Letters like ñ, ð, ù, ç are not recognized by the system. Please enter names like Muñoz and Sémonin as Munoz and Semonin, unless otherwise asked.
2. Review the information you entered for accuracy.
3. Print the confirmation page.
4. Bring the confirmation page with you at all steps during the visa application process.

Notice 22 C.F.R. 6 41.103 requires an applicant to sign and submit his or her own Nonimmigrant Visa Application unless otherwise exempt. Although the applicant may receive assistance from a third party in preparing the application, the applicant is required to click the "Sign Application" button at the end of the application. The applicant's failure to sign the application may result in a termination of the application.

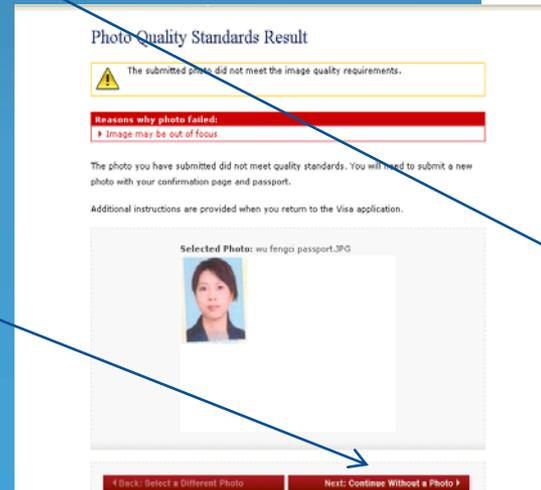
Start Application

This site is managed by the Bureau of Consular Affairs, U.S. Department of State. External links to other Internet

Completing the DS-160

Step 3 – Upload Photo

- Browse to your photo and press “Upload Selected Photo”
- If your photo meets the quality standards, you can press “Continue Using This Photo”
- If your photo does not pass, press “Continue Without A Photo”



Completing the DS-160

Step 4 – Fill In The Form

- Complete all questions carefully and accurately.
- If you insert wrong information or leave required items blank, your visa interview can not be conducted and you will be requested to return with a new completed application scheduling new appointment.

The screenshot displays the DS-160 form interface. The top navigation bar includes 'Getting Started', 'Personal', 'Address and Phone', 'Passport', 'Travel', 'Travel Companions', 'Previous U.S. Travel', 'U.S. Contact', 'Family', 'Work / Education / Training', and 'Security and Background'. The 'Personal Information 1' section is active, showing a sidebar with 'Personal 1' selected. The form fields include: Surnames (FERNANDEZ GARCIA), Given Names (JUAN MIGUEL), and Full Name in Native Alphabet. A 'Passport Information' section is also visible, with a 'Passport Number' field containing 'A1234567'. The 'Previous U.S. Travel Information' section is also shown, with a 'Q: Have you ever been in the U.S.?' question. The answer is 'A: Yes', and a table of travel history is displayed with columns for 'Date of Arrival' (01 SEP 1996) and 'Length of Stay' (3 YEAR(S)). A 'Q: Do you or did you ever hold a U.S. Driver's License?' question is also present, with the answer 'A: Yes'. The 'Q: Have you ever been issued a U.S. Visa?' question is also shown, with the answer 'A: Yes'. The form includes various help links and navigation buttons.

Completing the DS-160

Saving an Application

- If you can't finish in one sitting, you can save the application to your hard drive and continue later
- Press "Save" at the bottom of any data entry page
- Press "Save Application to File"
- Press "Save" and navigate to the place you want to save your application

The image displays three overlapping screenshots from the U.S. Department of State's Consular Electronic Application Center (CEAC) website, illustrating the steps to save an application.

The top screenshot shows the navigation bar with buttons for "Back: Getting Started", "Save", and "Next: Personal 2". A blue arrow points from the "Save" button to the "Save Confirmation" page below.

The middle screenshot shows the "Save Confirmation" page. It contains the following text: "You have saved your application for your current session. Once you close the CEAC application browser window, you will not be able to retrieve the saved data." Below this, it provides instructions: "If you plan on being away from the online application for more than 30 minutes, please click the 'Save Application to File' button below to save your application data to a file that you can retrieve at a later time. Then click the 'Save' button on the File Download window. Identify a place on your computer to save the application file, browse to that location, and click the 'Save' button on the Save As window. The system will download your application to the specified location. Once the download is complete, click 'Close' to return to this page. When you wish to retrieve and use your saved application, follow the instructions provided on the Getting Started page to upload your saved application file." At the bottom, there are three buttons: "Save Application to File", "Continue Application", and "Exit Application". A blue arrow points from the "Save Application to File" button to the file download dialog box below.

The bottom screenshot shows a "File download" dialog box with the title "Do you want to open or save this file?". It displays the file name "CEACAA0000KFCJ.dat", the type "HTML Document, 21.9 KB", and the source "ceac.state.gov". There are "Open", "Save", and "Cancel" buttons. A blue arrow points from the "Save" button in the dialog box to the "Save Application to File" button in the screenshot above.

Completing the DS-160

Retrieving a Saved Application

- Browse to a saved application file
- Press “Upload Data”

The screenshot displays the CEAC interface for a Nonimmigrant Visa Application. The top navigation bar includes 'U.S. DEPARTMENT of STATE CONSULAR ELECTRONIC APPLICATION CENTER', 'Contact Us', 'Help', and a language dropdown set to 'English'. The main content area is titled 'Nonimmigrant Visa Application' and 'Upload a Previous Application'. A sidebar on the left lists various application categories, with 'Getting Started' selected. The main content area contains instructions: 'Click 'Browse' and select the previously saved application file you wish to upload. Next, answer the security questions to validate that the correct file has been selected, then click 'Upload Data'. Finally, click on the 'Next' button at the bottom of each page until the last completed page has been reached and continue the application process.'

Previously Saved Application File

File Path:
H:\CEACAA0000KDQF.DAT

Security Questions

First 5 Letters of Surname: Year of Birth:

At the bottom of the page, there is a footer with a 'C' logo and text: 'This site is managed by the Bureau of Consular Affairs, U.S. Department of State. External links to other Internet sites should not be construed as an endorsement of the views contained therein. [Copyright Information](#) [Disclaimers](#) [Paperwork Reduction Act](#)'

Completing the DS-160

Tips

- If a question doesn't apply to you, you must check the "Does Not Apply" box
- Answer fully and include as much detail as you can
- Be especially careful with the yes/no questions near the end – misrepresenting the facts can make you ineligible to receive a visa ever

(e.g., JUAN MIGUEL)

Full Name in Native Alphabet

Does Not Apply

A: Yes No

Phone

Home Phone Number
03-555-5555

Work Phone Number
03-444-4444 Doe

Work Fax Number Does Not Apply

Mobile/Cell Phone Number
012-555-5555

Monthly Salary in Local Currency (if employed)
 Does Not Apply

Briefly describe your duties:

Security and Background: Security Information

NOTE: Provide the following security and background information. Provide complete and accurate information to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

Q: Do you seek to engage in espionage, sabotage, export control violations, or any other illegal activity while in the United States?
A: Yes No

Q: Do you seek to engage in terrorist activities while in the United States or have you ever engaged in terrorist activities?
A: Yes No

Q: Have you ever or do you intend to provide financial assistance or other support to terrorists or terrorist

Completing the DS-160

Step 5 – Reviewing Your Application

- You have an opportunity to review and edit all your answers before submitting your application
- Check carefully that everything is correct – it's impossible to make changes later

U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Contact Us | Help
Select Tooltip Language: English

COMPLETE PHOTO REVIEW SIGN

Nonimmigrant Visa Application

Travel Information [Print](#)

Personal/Address/Phone/Passport
Travel
U.S. Contact
Family
Work/Education/Training
Security and Background
Location

Principal Applicant? YES [Edit Travel Information](#)

Purpose of Your Trip to U.S.

Specific Travel Plan? YES

The Location you plan to visit in the U.S.
Address where you will stay in the U.S.: 222 MAIN STREET
LONG BEACH, CALIFORNIA

Person/Entity Paying for Your Trip: SELF

Other Persons Traveling with You: YES [Edit Travel Companions Information](#)

Have you ever been in the U.S.? YES [Edit Previous U.S. Travel Information](#)

Do you or did you hold a U.S. Driver's License? NO

Have you ever been issued a U.S. Visa? YES

Have you ever been refused a U.S. Visa, been refused admission to the United States, or withdrawn your application for admission at the point of entry? NO

[Back: Personal/Address](#) [Save](#) [Next: U.S. Contact](#)

Completing the DS-160

Step 6 – Submitting Your Application

- Once you submit your application, you can't change it
- Pressing “Sign and Submit Application” constitutes your electronic signature, certifying that all the answers on the application are true

The screenshot shows the 'Sign and Submit' page for a Nonimmigrant Visa Application. The page header includes the U.S. Department of State logo and the text 'U.S. DEPARTMENT of STATE CONSULAR ELECTRONIC APPLICATION CENTER'. A navigation bar at the top has tabs for 'COMPLETE', 'PHOTO', 'REVIEW', and 'SIGN'. The main content area is titled 'Nonimmigrant Visa Application' and 'Sign and Submit'. It contains instructions: 'Read the following information carefully before dating, electronically signing and submitting the application.' and 'Your application is now ready to be submitted. Please note that this does not necessarily mean that your application for a nonimmigrant visa is complete, as additional information may be needed after Department of State personnel have reviewed the application.' Below this, there is a question: 'Did anyone assist you in filling out this application?' with radio buttons for 'Yes' and 'No'. The 'E-Signature' section includes a certification statement: 'I certify under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.' followed by input fields for 'Enter your passport number:' and 'Enter the code as shown:' with a CAPTCHA image showing the code '9FZx8'. A blue button labeled 'Sign and Submit Application' is positioned below the CAPTCHA. At the bottom, a navigation bar contains links for '< Back: REVIEW', 'Save', and 'Next: Confirmation >'. The page also features a 'Contact Us | Help' link and a 'Select Your Language' dropdown menu set to 'English'.

Completing the DS-160

Step 7 – Printing Your Confirmation Page

- Print the confirmation page by LaserJet
- You only need to bring the printed confirmation sheet to the interview
- You can print the entire application for your own records if you wish
- You can e-mail the confirmation to someone else (e.g., if you are completing the application for another person)

 U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Confirmation

YOU MUST PRINT this confirmation page. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

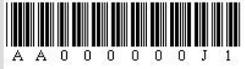
YOU MUST SUBMIT this confirmation page and the following document(s) to the Consular post indicated below: Passport. You may also submit any additional documents you feel will support your case. **DO NOT** send the entire application.

If you have further questions, please go to <http://travel.state.gov>.

This confirms the submission of the Nonimmigrant visa application for:

	Name Provided: TEST, TEST
	Nationality: BRAZIL
	Passport Number: TEST
	Completed On: 20 February 2008
	Confirmation No: AA000000J1

Location Selected:
US EMBASSY - SEOUL
333 TEST DR
SEOUL, S. KOREA



A A 0 0 0 0 0 J 1

[Print Confirmation](#) [Print Application](#) [Email Confirmation](#)

THIS IS NOT A VISA Version 01.00.00

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Completing the DS-160

Step 7 – Printing Your Confirmation Letter (cont)

- This is what the confirmation page looks like if your photo was not uploaded
- You will need to bring a photo with you to the interview

 U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Language: ENGLISH (UNITED STATES) ▾

Confirmation

NOTE: The photo you have submitted with your visa application did not meet the quality standards specified in the instructions on photo submission for visa applicants. Please have new photos taken, specifically following the photo guideline instructions on <http://travel.state.gov>.

YOU MUST BRING this confirmation page and the following document(s) with you at all steps during the application process:

Passport.

YOU MUST BRING this confirmation page and submit it with the NEW photo and your passport to your Embassy, Consulate, or International Organization to complete the application process. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

Please contact your Consular Post directly for information on how to continue the application process. Please note that you will be required to provide proof that you have paid the visa application fee. You may also provide any additional documents you feel will support your case. **DO NOT** submit the entire application.

Some posts have special procedures for applicants who may not need a visa interview; you may find information about that process on the Consular Post's website.

If you have further questions or to find out how to contact the Consular Post please go to <http://usembassy.state.gov/> or <http://travel.state.gov>.

This confirms the submission of the Nonimmigrant visa application for:

	Name Provided:	TEST, TEST
	Nationality:	BRAZIL
	Passport Number:	TEST
	Completed On:	3 June 2008
	Confirmation No:	AA000004E8

Location Selected:
US EMBASSY - LONDON
666 TEST DR
LONDON, UK



A A 0 0 0 0 0 4 E 8

[Print Confirmation](#) [Print Application](#) [Email Confirmation](#)

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Completing the DS-160

Step 7 – Printing Your Confirmation Letter (cont)

- This is what the confirmation page looks like if your photo was not uploaded
- You will need to paste a photo here and bring with you to the interview

 U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Language: ENGLISH (UNITED STATES) ▾

Confirmation

NOTE: The photo you have submitted with your visa application did not meet the quality standards specified in the instructions on photo submission for visa applicants. Please have new photos taken, specifically following the photo guideline instructions on <http://travel.state.gov>.

YOU MUST BRING this confirmation page and the following document(s) with you at all steps during the application process:

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This confirms the submission of the Nonimmigrant visa application for:

	Name Provided:	TEST, TEST
	Nationality:	BRAZIL
	Passport Number:	TEST
	Completed On:	3 June 2008
	Confirmation No:	AA000004E8

Location Selected:
US EMBASSY - LONDON
666 TEST DR
LONDON, UK


A A 0 0 0 0 0 4 E 8

[Print Confirmation](#) [Print Application](#) [Email Confirmation](#)

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Reminder

The DS-160 replaces only the application forms. Other items are still required

- Students: I-20
- Exchange Visitors: DS-2019
- Diplomats and Officials: Diplomatic Note

And most applicants still need evidence of ties to their place of residence



Contacts

Consular Section:

Website: <http://mongolia.usembassy.gov/>

E-Mail: cons@usembassy.mn

Fax: 976-11-353788

Questions?

View [Frequently Asked Questions](#) about the form DS-160.

